

**IN THE COURT OF COMMON PLEAS
DOMESTIC RELATIONS DIVISION
BUTLER COUNTY, OHIO**

CASE NUMBER: _____

Plaintiff

CERTIFICATION OF PERFECTION OF SERVICE

vs

Defendant

TO BE FILED WITH THE CLERK OF COURTS BY THE INITIATING PARTY IN ALL RULE 75(N) PROCEEDINGS NO SOONER THAN 15 DAYS FOLLOWING COMPLETION OF SERVICE OR SUBSEQUENT TO THE FILING OF A COUNTERAFFIDAVIT - WHICHEVER OCCURS FIRST.

A FILE STAMPED COPY SHALL BE PROVIDED TO THE COURT IN ORDER FOR TEMPORARY ORDERS TO BE ISSUED.

PLEASE COMPLETE FULLY AND ACCURATELY and ATTACH PROOF OF SERVICE.

1. Pleading, motion and affidavit filed on _____ .
2. Service was perfected upon the opposing party on _____ .
 _____ personal service _____ certified mail
 _____ certified mail returned unclaimed, regular mail sent _____ and not returned
 _____ certified mail refused, regular mail sent _____ and not returned
 _____ service upon opposing counsel pursuant to Civil Rule 5
 _____ service by publication
3. A counter affidavit _____ has _____ has not been filed
4. The Temporary Order(s) will be mailed to:

Plaintiff or Plaintiff's Attorney

Defendant or Defendant's Attorney

Street Address

Street Address

City, State and Zip Code

City, State and Zip Code

Phone Number

Phone Number

Email Address

Email Address

Signature of Party or Attorney

Attorney Registration Number