

DR 722  
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### **Motion Code List**

The Motion Code List contains motions that may be filed in this Court. Each motion code has a descriptive title. The Motion Code List is divided into categories by motion type; Contempt Motions, Domestic Violence Motions, General Motions, Parenting Motions, Property Motions and Support Motions.

**Contempt Motions-** Contempt motions may be filed when one party believes the other party has violated an existing court order. The motion shall contain a statement of the Court order alleged to have been violated, and the facts constituting the violation.

**Domestic Violence Motions-** Domestic Violence motions may be filed when parties have an existing Civil Protection Order and one party believes the other has violated the existing court order, or one party would like to modify the existing court order.

**General Motions-**General motions are motions that do not fit into any other category. They deal with issues such as establishing jurisdiction, attorney fees, and discovery to name a few.

**Parenting Motions-**Parenting motions may be filed when one party wants to establish or modify an existing order regarding their children or establish paternity. These motions should not be used if one party believes that the other party is in contempt of a parenting issue.

**Property Motions-**Property motions may be filed when one party wishes to address an issue regarding property such as real estate, assets, vehicles and household goods and furnishings.

**Support Motions-**Support motions may be filed when one party wishes to establish or modify an existing court order pertaining to child or spousal support. These motions should not be used if one party believes that the other party is in contempt of a support issue.

This form has been provided to you as a public service of the Butler County Domestic Relations Court. If you choose to represent yourself and use this form, please understand that state law prohibits the staff of the Domestic Relations Court to provide legal advice. Local Rules of Court are available online at [www.butlercountydrcourt.org](http://www.butlercountydrcourt.org) and from the Clerk of Courts' Office for \$3.55. If you have questions regarding your legal rights, or your responsibilities, you must contact an attorney. You can call Legal Aid at 241-9400 or the Butler County Bar Association at 896-6671.

## **CONTEMPT**

### **Motions for Contempt for Agreed Entry, Decree or QDRO**

- C1 - Show cause - Agreed Entry
- C2 - Show cause - Decree
- C3 - Show cause - QDRO

### **Motion for Contempt for Non-payment of Child Support - CSEA**

- C4 - Motion to show cause

### **Motions for Contempt for Non-payment of Child Support – Non-CSEA**

- C5 - Motion for contempt for non-payment of child support - arrears
- C6 - Motion for contempt for non-payment of child support - final order
- C7 - Motion for contempt for non-payment of child support - temporary order

### **Motions for Contempt for Non-payment of Fees**

- C8 - Motion for contempt for non-payment of attorney fees/court costs
- C9 - Motion for contempt for non-payment of DNA testing fees
- C10 - Motion for contempt for non-payment of guardian ad litem fees
- C11 - Motion for contempt for non-payment of psychological evaluation fees
- C12 - Motion for contempt for non-payment of drug testing fees

### **Motions for Contempt for Non-payment of Spousal Support – CSEA**

- C13 - Motion to show cause

### **Motions for Contempt for Non-payment of Spousal Support – Non-CSEA**

- C14 - Motion for contempt for non-payment of spousal support – arrears
- C15 - Motion for contempt for non-payment of spousal support – final order
- C16 - Motion for contempt for non-payment of spousal support – temporary order

### **Motions for Contempt for Violating a Court Order**

- C17 - Motion for contempt – failure to appear
- C18 - Motion for contempt for failure to obtain DNA testing
- C19 - Motion for contempt for failure to obtain drug test
- C20 - Motion for contempt for failure to pay equity interest
- C21 - Motion for contempt of decree/order – other

### **Motions for Contempt of a Restraining Order**

- C22 - Motion for contempt of restraining order - canceling insurance/utilities
- C23 - Motion for contempt of restraining order - disposing of property
- C24 - Motion for contempt of restraining order - encumbering property
- C25 - Motion for contempt of restraining order - harassment
- C26 - Motion for contempt of restraining order - interference

### **Motions for Contempt of Companionship Rights, Parenting Time or a Parenting Provision**

- C27 - Motion for contempt of companionship rights
- C28 - Motion for contempt of parenting provision – communication
- C29 - Motion for contempt of parenting provision – daycare
- C30 - Motion for contempt of parenting provision – medical expenses
- C31 - Motion for contempt of parenting provision – medical insurance

- C32 - Motion for contempt of parenting provision – other
- C33 - Motion for contempt of parenting provision – shared parenting plan
- C34 - Motion for contempt of parenting provision – tax exemptions
- C35 - Motion for contempt of parenting provision – transportation
- C36 - Motion for contempt of parenting provision – tuition
- C37 - Motion for contempt of parenting time

#### **Motions for Contempt of Discovery Orders/Evidence**

- C38 - Motion for contempt for failure to provide 602A
- C39 - Motion to compel – discovery/answers
- C40 - Motion to impose sanctions

#### **Motions for Contempt Related to Marital Property**

##### **Real Estate**

- C41 - Motion for contempt for non-payment of mortgage
- C42 - Motion for contempt of exclusive use of real estate
- C43 - Motion for contempt of real estate – other
- C44 - Motion for contempt of real estate – refinance provision
- C45 - Motion for contempt of real estate – sale provision
- C46 - Motion for contempt of real estate – taxes

##### **Vehicles**

- C47 - Motion for contempt for failure to provide vehicle
- C48 - Motion for contempt for non-payment of vehicle debt
- C49 - Motion for contempt for non-payment of vehicle insurance
- C50 - Motion for contempt of use of vehicle

##### **Personal Property**

- C51 - Motion for contempt of personal property – failure to divide
- C52 - Motion for contempt of personal property – other
- C53 - Motion for contempt of personal property – removal of Business
- C54 - Motion for contempt for failing to provide access
- C55 - Motion for contempt for failing to provide accounting

##### **Assets**

- C56 - Motion for contempt for nonpayment or terminating life insurance
- C57 - Motion for contempt of bank accounts/negotiable instruments  
(Including, but not limited to, checking accounts, savings accounts, and custodial bank accounts)
- C58 - Motion for contempt of retirement accounts/assets  
(Including, but not limited to bonds, CD's, IRA's, pensions, stocks, and custodial asset accounts)
- C59 - Motion for contempt of tax refunds

##### **Debts**

- C60 - Motion for contempt for failure to hold harmless
- C61 - Motion for contempt for failure to pay household bills or expenses
- C62 - Motion for contempt for failure to pay insurance premiums
- C63 - Motion for contempt for failure to pay marital debt
- C64 - Motion for contempt for failure to pay medical bills
- C65 - Motion for contempt for failure to pay pursuant to decree

**Motions Related to Bonds**

- C66 - Motion for return of bond
- C67 - Motion for review of bond
- C68 - Motion to set bond

**Motions Related to Contempt Findings/Sanctions**

- C69 - Motion for additional time to purge contempt
- C70 - Motion for capias
- C71 - Motion for early release
- C72 - Motion to credit time served
- C73 - Motion to deem contempt purged
- C74 - Motion to impose jail term/sentence
- C75 - Motion to impose sanctions
- C76 - Motion to review sentence

## **DOMESTIC VIOLENCE**

### **Motions Related to Weapons**

DV25 - Motion for return of weapons

### **Motion to Dismiss CPO**

DV29 – Motion to dismiss CPO

### **Motion to Extend CPO**

DV30 – Motion to extend CPO

## **GENERAL MOTIONS**

### **Motions to Add Party**

- G1 - Motion to add party
- G2 - Motion to add third party defendant

### **Motions to Adopt Court Orders**

- G3 - Motion for entry - nunc pro tunc
- G4 - Motion to adopt court order
- G5 - Motion to adopt mediation agreement

### **Motions to Amend, Extend, or Leave**

- G6 - Motion for leave to file answer out of time
- G7 - Motion to amend answer
- G8 - Motion to amend complaint
- G9 - Motion to amend counterclaim
- G10 - Motion to amend decree
- G11 - Motion to amend decree - name change
- G12 - Motion to extend time – answer
- G13 - Motion to extend time - argument
- G14 - Motion to extend time – objections
- G15 - Motion to extend time - response
- G16 - Motion to extend time – transcript
- G17 - Motion to extend time – trial brief
- G18 - Motion to extend time to file answer

### **Motions to Appear or Substitution and Withdraw**

- G19 - Motion for substitution of counsel
- G20 - Motion for substitution of party
- G21 - Motion to appear forma pauperis
- G22 - Motion to appear pro hac vice
- G23 - Motion to intervene
- G24 - Motion to withdraw

### **Motions to Consolidate, Convert, Expunge, or Dismiss**

- G25 - Motion to consolidate
- G26 - Motion to convert
- G27 - Motion to dismiss
- G28 - Motion to seal/expunge

### **Motions for Continuance**

- G29 - Motion for continuance

### **Motions Related to Discovery or Evidence**

- G30 - Motion for admissions
- G31 - Motion for discovery
- G32 - Motion for in camera review of documents
- G33 - Motion for production of documents
- G34 - Motion for protective/non-disclosure order

- G35 - Motion for release of documents
- G36 - Motion for response to interrogatories
- G37 - Motion in limine
- G38 - Motion to admit evidence
- G39 - Motion to depose party or witness
- G40 - Motion to disclose property
- G41 - Motion to quash
- G42 - Motion to strike
- G43 - Objection to admissibility of document
- G44 - Objection to genetic testing
- G45 - Objection to psychological evaluation

#### **Motions to Disqualify or Reassign**

- G46 - Motion to disqualify counsel - conflict
- G47 - Motion to disqualify guardian ad litem
- G48 - Motion to disqualify hearing officer
- G49 - Motion to reassign case

#### **Motions for Emergency Hearings**

- G50 - Motion for emergency hearing – child support
- G51 - Motion for emergency hearing – early release
- G52 - Motion for emergency hearing – payment of expenses/debts
- G53 - Motion for emergency hearing – parenting time
- G54 - Motion for emergency hearing – property
- G55 - Motion for emergency hearing – spousal support

#### **Motions for Fees or Costs**

- G56 - Motion for attorney fees/costs
- G57 - Motion for DNA testing costs
- G58 - Motion for discovery expenses/costs
- G59 - Motion for drug testing costs
- G60 - Motion for guardian ad litem fees
- G61 - Motion for psychological evaluation costs
- G62 - Motion to advance fees/costs
- G63 - Motion to determine attorney fees/costs
- G64 - Notice to review guardian ad litem fees

#### **Motions for Hearings/Conferences/Review of Order**

- G65 - Motion for pre-trial
- G66 - Motion for scheduling conference
- G67 - Motion for teleconference
- G68 - Motion to review order

#### **Motions Related to Indigency**

- G69 - Motion to waive filing fees

#### **Motions Related to Judge's/Magistrate's Decisions or Decrees**

- G70 - Motion for clarification
- G71 - Motion for conclusions of law
- G72 - Motion for findings of fact
- G73 - Motion for findings of fact and conclusions of law

- G74 - Motion for leave to file objections
- G75 - Motion for new trial
- G76 - Motion for relief from judgment
- G77 - Motion for stay
- G78 - Motion for stay of execution
- G79 - Motion to correct
- G80 - Motion to remand
- G81 - Motion to set aside order of court
- G82 - Objection to decision of magistrate
- G83 - Objection to plaintiff/defendant's objection to decision of magistrate

#### **Motions Related to Judgments and Enforcement of Judgments**

- G84 - Motion for declaratory judgment
- G85 - Motion for default judgment
- G86 - Motion for journalization
- G87 - Motion to enforce legal separation agreement
- G88 - Motion to enforce separation agreement
- G89 - Motion to review judgment

#### **Motions Related to Jurisdiction**

- G90 - Motion for conciliation
- G91 - Motion of suggestion of death
- G92 - Motion to accept jurisdiction
- G93 - Motion to change venue
- G94 - Motion to deny jurisdiction
- G95 - Motion to register decree
- G96 - Motion to stay proceedings for reconciliation
- G97 - Notice of appeal
- G98 - Notice of bankruptcy

#### **Motions for Mediation**

- G99 - Motion for mediation – other

#### **Motions for Reports, Services, or Transcripts**

- G100 - Motion for court reporter
- G101 - Motion for interpreter
- G102 - Motion for transcript
- G103 - Motion to release reports
- G104 - Motion to transport prisoner/juvenile

#### **Motions Related to Restraining Orders**

- G105 - Motion to establish restraining order
- G106 - Motion to modify restraining order
- G107 - Motion to terminate restraining order

#### **Motions Related to Service**

- G108 - Motion to appoint process server
- G109 - Motion to waive service



**Notices Related to Billing by the Clerk of Courts**

G110 – Request to Review Court Costs

**Objection to UIFSA**

G111 – Objection to UIFSA

G112 – Motion for Confidential Address

**Motion for Vexatious Litigant**

G113 - Motion to Declare Party a Vexatious Litigant

## **PARENTING MOTIONS**

### **Motions for Evaluations, Interviews, or Services**

- PA1 - Motion for drug testing
- PA2 - Motion for home investigation
- PA3 - Motion for in camera interview
- PA4 - Motion for psychological evaluation
- PA5 - Motion for substance abuse assessment
- PA6 - Motion to appoint or replace counselor/psychologist
- PA7 - Motion to appoint or replace guardian ad litem
- PA8 - Motion to mediate – parenting
- PA9 - Motion to mediate – parenting provision

### **Motions to Establish an Allocation of Parental Rights and Responsibilities**

- PA10 - Motion for companionship rights
- PA11 - Motion for parenting provision – communication/telephone number
- PA12 - Motion for parenting provision – daycare
- PA13 - Motion for parenting provision – medical expenses
- PA14 - Motion for parenting provision – medical insurance
- PA15 - Motion for parenting provision – other
- PA16 - Motion for parenting provision – school district
- PA17 - Motion for parenting provision – tax exemptions
- PA18 - Motion for parenting provision – transportation
- PA19 - Motion for parenting provision – tuition
- PA20 - Motion for parenting time
- PA21 - Motion for shared parenting
- PA22 - Motion for temporary allocation of parental rights and responsibilities
- PA23 - Motion for allocation of parental rights and responsibilities
- PA24 - Motion to designate custodian
- PA25 - Motion to designate residential parent for school purposes

### **Motions to Establish or Contest Paternity**

- PA26 - Motion for acknowledgement of paternity
- PA27 - Motion for DNA testing
- PA28 - Motion to contest paternity
- PA29 - Motion to establish paternity

### **Motions to Modify an Allocation of Parental Rights and Responsibilities**

- PA30 - Motion to amend birth certificate
- PA31 - Motion to modify companionship rights
- PA32 - Motion to modify designated custodian
- PA33 - Motion to modify parenting provision – communication
- PA34 - Motion to modify parenting provision – daycare
- PA35 - Motion to modify parenting provision – medical expenses
- PA36 - Motion to modify parenting provision – medical insurance
- PA37 - Motion to modify parenting provision – other
- PA38 - Motion to modify parenting provision – school district
- PA39 - Motion to modify parenting provision – tax exemptions
- PA40 - Motion to modify parenting provision – transportation
- PA41 - Motion to modify parenting provision – tuition
- PA42 - Motion to modify parenting time
- PA43 - Motion to modify residential parent for school purposes
- PA44 - Motion to modify shared parenting

PA45 - Motion to modify supervised parenting time  
PA46 - Motion to set aside ex parte parenting order

**Motions to Restrict or Terminate an Allocation of Parental Rights and Responsibilities**

PA47 - Motion to restrict or terminate companionship rights  
PA48 - Motion to restrict or terminate a parenting provision – communication/telephone number  
PA49 - Motion to restrict or terminate a parenting provision – daycare  
PA50 - Motion to restrict or terminate a parenting provision – medical expenses  
PA51 - Motion to restrict or terminate a parenting provision – medical insurance  
PA52 - Motion to restrict or terminate a parenting provision – other  
PA53 - Motion to restrict or terminate a parenting provision – school district  
PA54 - Motion to restrict or terminate a parenting provision – tax exemptions  
PA55 - Motion to restrict or terminate a parenting provision – transportation  
PA56 - Motion to restrict or terminate a parenting provision - tuition  
PA57 - Motion to restrict or terminate parenting time  
PA58 - Motion to restrict removal of child(ren)  
PA59 - Motion to terminate shared parenting plan

**Motions to Review Parenting Issues**

PA60 - Motion to review parenting time  
PA61 - Motion to review parenting provision

**Motions Regarding Counseling**

PA62 - Motion for counseling – parent and child  
PA63 - Motion for counseling – parents

**Motions Regarding Mandatory Education**

PA64 - Motion to accept foreign mandatory education certificate  
PA65 - Motion to waive mandatory education

**Motions Related to Notice of Intent to Relocate**

PA66 - Notice of intent to relocate  
PA67 - Objection to notice of intent to relocate

## **PROPERTY MOTIONS**

### **Motions Related to Appointing**

- PR1 - Motion to appoint appraiser
- PR2 - Motion to appoint listing agent
- PR3 - Motion to appoint receiver

### **Motions Related to Assets**

- PR4 - Motion for accounting of assets – bank accounts
- PR5 - Motion for accounting of assets – retirement benefits
- PR6 - Motion for accounting of assets – other
- PR7 - Motion for accounting of income
- PR8 - Motion for valuation of retirement accounts
- PR9 - Motion to liquidate marital assets

### **Motions Related to Bonds for Property**

- PR10 - Motion to post bond for property
- PR11 - Motion to release bond for property

### **Motions Related to Businesses**

- PR12 - Motion for accounting of business – assets
- PR13 - Motion for accounting of business – debts
- PR14 - Motion for accounting of business – income
- PR15 - Motion for exclusive use of business
- PR16 - Motion for valuation of business

### **Motions Related to Date of Valuation**

- PR17 - Motion for alternate valuation date
- PR18 - Motion for de facto termination of marriage

### **Motions Related to Debts**

- PR19 - Motion for accounting of debt
- PR20 - Motion to assign payment of debt – consumer
- PR21 - Motion to assign payment of debt – mortgages
- PR22 - Motion to assign payment of debt – taxes
- PR23 - Motion to assign payment of debt – vehicle

### **Motions Related to Escrow**

- PR24 - Motion to escrow
- PR25 - Motion to escrow sale proceeds
- PR26 - Motion to release escrowed funds
- PR27 - Motion to release escrowed proceeds

### **Motions Related to Personal Property and Household Goods/Furnishings**

- PR28 - Motion for inventory of personal property and household goods and furnishings
- PR29 - Motion for accounting of disposed/damaged personal property and household goods and furnishings
- PR30 - Motion for appraisal of personal property and household goods and furnishings
- PR31 - Motion to divide personal property and household goods and furnishings
- PR32 - Motion to verify inventory of personal property and household goods and furnishings

### **Motions Related to Pets and Domestic Animals**

PR33 - Motion to appraise pet or domestic animal

PR34 - Motion to care for pet or domestic animal

PR35 - Motion to remove pet or domestic animal

PR36 - Motion to retain pet or domestic animal

### **Motions Related to Property Judgments**

PR37 - Motion for interest on judgment – property division

PR38 - Motion for lump sum judgment – property division

PR39 - Motion to review property judgment

### **Motions Related to Real Estate**

PR40 - Motion for exclusive use of real estate

PR41 - Motion to access real estate

PR42 - Motion to appraise real estate

PR43 - Motion to force sale of real estate

PR44 - Motion to inspect real estate

PR45 - Motion to list real estate for sale

### **Motions Related to the Transfer of Property**

PR46 - Motion to file qualified domestic relations order

PR47 - Motion to file quitclaim deed

PR48 - Motion to transfer title of vehicle

### **Motions Related to Vehicles**

PR49 - Motion for appraisal – trailer

PR50 - Motion for appraisal – vehicle

PR51 - Motion for use of vehicle

PR52 - Motion to sell vehicle

### **Motions to Mediate**

PR53 - Motion to mediate – property

## **SUPPORT**

### **Motions Related to Driving Privileges**

- S1 - Motion to restore driving privileges
- S2 - Motion to suspend driving privileges

### **Motions Related to Establishing or Modifying Child Support**

- S3 - Motion for interest – child support
- S4 - Motion for lump sum judgment – child support
- S5 - Motion to escrow – child support
- S6 - Motion to establish child support
- S7 - Motion to establish child support – arrears
- S8 - Motion to establish child support – deviation
- S9 - Motion to establish child support – interest on lump sum judgment
- S10 - Motion to establish child support – lump sum judgment
- S11 - Motion to establish child support – overpayment
- S12 - Motion to establish withholding order – child support
- S13 - Motion to modify child support – arrears
- S14 - Motion to modify child support – emancipation
- S15 - Motion to modify child support – increase/reduction/deviation/termination
- S16 - Motion to modify child support – interest on lump sum judgment
- S17 - Motion to modify child support – lump sum judgment
- S18 - Motion to modify child support – overpayment
- S19 - Motion to review judgment – child support
- S20 - Motion to set aside ex parte child support order

### **Motions Related to Establishing or Modifying Spousal Support**

- S21 - Motion to escrow – spousal support
- S22 - Motion to establish spousal support
- S23 - Motion to establish spousal support – allocate debt
- S24 - Motion to establish spousal support – arrears
- S25 - Motion to establish spousal support – interest on lump sum judgment
- S26 - Motion to establish spousal support – lump sum judgment
- S27 - Motion to establish spousal support – overpayment
- S28 - Motion to establish withholding order – spousal support
- S29 - Motion to modify spousal support – arrears
- S30 - Motion to modify spousal support – increase/reduction/termination
- S31 - Motion to modify spousal support – interest on lump sum judgment
- S32 - Motion to modify spousal support – lump sum judgment
- S33 - Motion to modify spousal support – overpayment

### **Motions Related to Physical Examinations or Vocational Evaluations**

- S34 - Motion for physical examination
- S35 - Motion for vocational evaluation

### **Motions Related to Review – CSEA**

- S36 - Motion for CSEA review

S37 - Motion for judicial mistake of fact hearing

**Motions Related to Review – Non-CSEA**

S38 - Motion for review of non-CSEA case

**Motions Related to Enforce Judgment**

S39 – Motion to enforce judgment-child support

S40 – Motion to enforce judgment-spousal