

## **COMPLAINT FOR DIVORCE, LEGAL SEPARATION, ANNULMENT WITHOUT CHILDREN CHECKLIST**

### **Family Information Sheet (Form DR729)**

The address and telephone numbers for the parties provided on the DR Form729 matches the address and telephone numbers for the parties in the case caption.

### **Case Caption [DR1(B), DR12]**

1. Parties' names.
2. Parties' addresses. The filing party may request that their address be confidential through the filing of a motion.
3. Parties' telephone numbers.
4. Parties' date of birth.
5. The caption of each pleading shall contain the identification: Court of Common Pleas, Butler County, Ohio, Domestic Relations Division and further identification of the type of pleading.

### **Style of Pleading [DR12]**

1. All pleadings and forms required by the Court shall be typewritten or printed legibly in ink.
2. All pleadings and forms shall be printed on white letter size paper (approximately 8 ½" by 11").
3. All pleadings and forms shall be printed on one side only, with 1" margins, and each page shall be numbered.

### **Venue - §3105.03 ORC**

1. A statement that the plaintiff has been a resident of the State of Ohio for six months immediately preceding the filing of the Complaint.
2. A statement that the plaintiff has been a resident of Butler County for ninety days immediately preceding the filing of the Complaint.

### **Statement of Marriage - §3105.03 ORC**

1. A statement of the date the parties were married.
2. A statement or affidavit of whether the parties ever resided during the marriage in the State of Ohio.

### **Grounds for Divorce**

1. A statement of the grounds the parties rely upon for divorce.

### **Statement of No Children**

1. A statement that there were no children born issue of the marriage.

### **Statement of Military Service [DR1(D)]**

1. A statement of whether or not the defendant is in the military service. **(A statement in the body of the Complaint meets this requirement. An affidavit is not necessary. However, a signed and notarized affidavit complies with the rule.)**

### ***Ex Parte* Orders**

(Not required if an approved Separation Agreement is submitted)

#### **Payment of Marital Debts [DR22]**

1. If the parties are living in the same household, then the Complaint shall contain a motion for the payment of marital debts and obligations.
2. If the parties are living in the same household, then the Complaint shall contain an *ex parte* order for the payment of marital debts and obligations in accordance with the established practices of the household.
3. All requests for *ex parte* orders for payment of marital debt must have a signed and notarized affidavit.
4. If, at the time of filing, the parties are living in separate households, either party may file a motion for a temporary order allocating debts and expenses.

#### **Mutual Temporary Restraining Order [DR24]**

1. If a restraining order is requested, a motion for temporary restraining order is required.
2. A signed and notarized affidavit setting forth the reasons for the request is required.
3. The restraining order complies with the mandatory language.

#### **Certificate of Service**

1. A statement of instructions or request for service signed by the party or counsel.

#### **Counsel Identification**

1. Counsel for plaintiff provided their name, Supreme Court Registration Number, address and telephone number.

#### **Signatures on Complaint**

1. If plaintiff is represented by counsel, the Complaint was signed by counsel.
2. If plaintiff is not represented by counsel, the Complaint was signed by plaintiff.

#### **Number of Copies [DR13]**

1. Three (3) copies, plus the original.

#### **Required Documents to be submitted with Complaint**

1. A Family Information Sheet (Form DR729).
2. An approved Separation Agreement, plus two (2) copies, if applicable.