

# Memorandum

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**To:** Members of the Bar Association and Court Parties  
**From:** Jennifer Fox, Court Services Supervisor  
**Date:** July 6, 2016  
**Re:** New Mandatory Parent Education Class Provider

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Domestic Relations Court has contracted with the **Forensic Evaluation Services Center** to provide the Mandatory Parent Education Class. This is a change from St. Aloysius who was the parent company and former service provider. The contact number used to schedule classes remains the same at 513- 869-4014.

**The DR628 – Notice of Requirement to Attend Parent Education Class form has been updated to reflect the new service provider. Effective August 5, 2016, parties will be required to use the updated form on all filings.** The revised form may be obtained from the Court’s website at <http://butlercountycourt.org/index.cfm?page=CourtForms> or directly from the Case Management Office.

As of July 12, 2016, all classes will be held at the **Fitton Center, 101 Monument Avenue, Hamilton, Ohio**, except for the second Saturday of each month when the class is held at **Miami University Campus, 4200 N. University Blvd., Middletown, Ohio**. Any questions may be posed to Case Management staff at 513-887-3100, #2.

Thank you.